



## DEGREE CLEARANCE FORM

Name: \_\_\_\_\_

Father Name: \_\_\_\_\_

Institute: \_\_\_\_\_

Session: \_\_\_\_\_

Roll No. \_\_\_\_\_

Registration No. \_\_\_\_\_

Degree Program: \_\_\_\_\_

Student Signature \_\_\_\_\_

S#	Name of Official	Remarks	Signature with Stamp
1.	Office Manager <sup>*1</sup>		
2.	Computer Lab. Manager <sup>*2</sup>		
3.	Librarian <sup>*3</sup>		
4.	Director / Principal		
5.	AD (Admin) / Transport <sup>*4</sup>		
6.	Treasurer /Account Section <sup>*5</sup>		
7.	Inventory Control Officer / Store Keeper		
8.	Assistant Director (Admissions)		
9.	Director (AA&QA)		
10.	Registrar		

\*1: Clarify & recover (if any) admission fee, late fee, attendance fine or any other dues.

\*2: Clarify & recover dues (if any) for any damage caused during computer class with respect to Computer Lab.

\*3: Clarify & recover (if any) issued books.

\*4: Clarify & recover (if any) transport dues etc.

\*5: Clarify & recover (if any) admission fee, late fee, attendance fine or any other dues.